Ласкаво просимо!
Welcome!

September, 2014

Universitat de Lleida
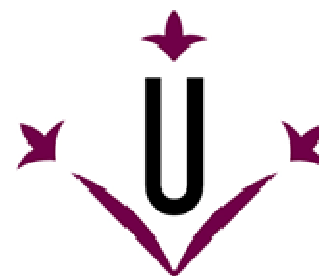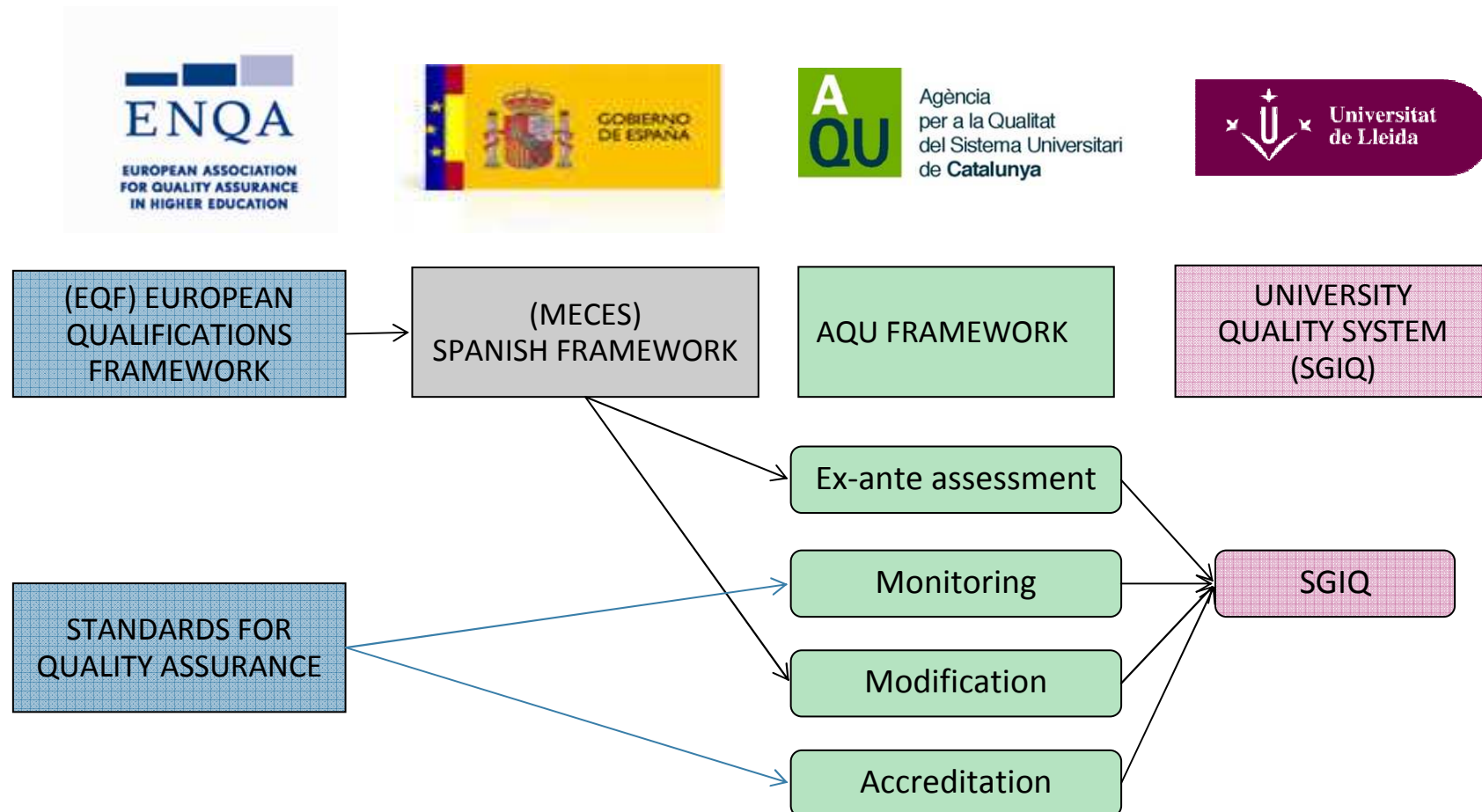
QUALITY ASSURANCE

INSTITUTIONS AND RELATIONSHIP
IN QUALITY ASSURANCE

CONTEXT

- (From 1999): Bologna Process. European Higher Education Area.

- (2005) Standards and Guidelines for Quality Assurance in
  the European Higher Education Area (2005).
    http://www.enqa.eu/index.php/home/esg/

- (From 2007) Spain regulation to achieve convergence.
  MECES and other regulation.

STUDIES (AQU FRAMEWORK)

- A new way to formulate degrees. Stages
  - ✓ Ex-ante assessment and authorization
  - ✓ Monitoring (follow up)
  - ✓ Modification
  - ✓ Accreditation
- Structure (bachelor, master and doctorate)
- System of credits (ECTS)
- Internal Quality System + External review

EUROPEAN STANDARDS

Translated into Ukrainian by the British Council in Ukraine

EUROPEAN STANDARDS
CONTENT

1. Standards for internal quality assurance of higher education institutions.

2. Standards for external quality assurance of higher education.

3. Standards for external quality assurance agencies.

EUROPEAN STANDARDS

1. Internal quality assurance of higher education institutions.

1.1   Policy and procedures for quality assurance

1.2 Approval, monitoring and periodic review of programmes and awards

1.3 Assessment of students

1.4 Quality assurance of teaching staff

1.5 Learning resources and student support

1.6 Information systems

1.7 Public information

UNIVERSITY QUALITY SYSTEM (SGIQ) DOCUMENTS

1. University Quality Manual

2. General Procedures

3. School Internal Quality System Specific Procedures (Center)

http://www.udl.cat/serveis/oqua/qualitat/qualitat.html

⊠ Oficina de Qualitat

| Oficina de Qualitat | Planning | Quality Assurance | Assessment | Publications | Training |

Quality Assurance Systems | Annual Degree Program Assessments

Q   Quality Assurance Systems : Quality Procedures Manual

Quality Procedures Manual

→ **Quality at the UdL**

→ Presentation of the Quality Assurance System of the UdL

→ **Strategic Corporate Plan 2006-2012**

→ Processes at the UdL: **Organizational Units and Processes**

→ **Standards and guidelines for quality assurance in the EHEA**

→ **Program AUDIT**

→ Role of the **training program coordinator**
Procedure for:
To manage the coordination program of formative programs

→ **UdL Quality Manual**

→ **General UdL procedures**

→ **Procedures specific to the center**

PROCEDURES

Procedures

PG 01. Define and develop the centers aims of improvement

PG 02. Design formative programs (degrees)

PG 03. Review and improvement of degrees

PG 04. Cancel a degree

PG 05. Select, admit and enroll

PG 06. Attract future students

PG 07. Establish mobility aims and policy

PG 08. Manage mobility student (out)

PG 09. Manage mobility student (in)

PG 10. Manage complaints, demands or suggestions

PROCEDURES

Procedures

PG 11. Define teaching staff policy

PG 12. Define administrative staff policy

PG 13. Identify needs and select teaching staff

PG 14. Administrative staff selection

PG 15. Elaborate and execute teaching staff training plan

PG 16. Elaborate and execute administrative staff training plan

PG 17. Evaluate teaching activity, promotion and recognition

PG 19. Evaluate managing activity (teaching staff)

PG 20. Promotion, motivation and improvement (administrative staff)

PROCEDURES

Procedures

PG 21. Manage student support services

PG 22. Program annual teaching plan

PG 23. Public information and degree's accountability

PG 24. Define and develop university policy and aims for improvement

PG 25. Define and develop academic policy and aims for improvement

PC 02. Schedule and develop teaching methodologies

PC 03. Welcome and orientation to students

PC 04. Manage external practices

PC 05. Manage material resources

STUDIES FOLLOW UP

STAGES

- ✓ Ex-ante assessment and authorization
- ✓ Monitoring (follow up)
- ✓ Modification
- ✓ Accreditation

DEGREE'S FOLLOW UP

Ex-Ante Assessment (MECES)

- Studies plan
- Teachers
- Support staff
- Methodologies and activities
- Mobility, placements
- Final project
- Material resources and student's services
- RESULTS
- INTERNAL QUALITY SYSTEM

Authorization

- Spanish government

-AQU Catalunya (evaluation)
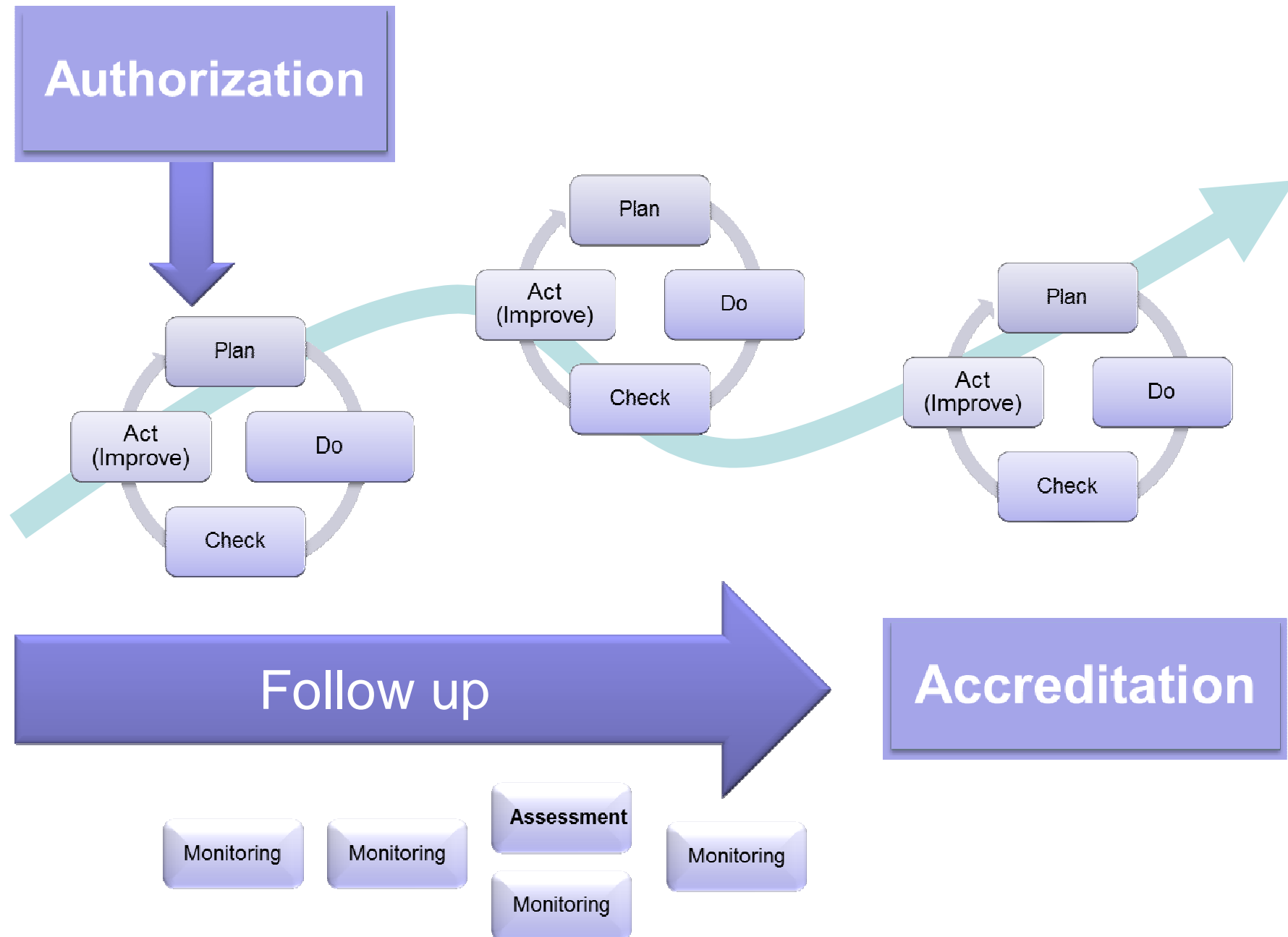
STUDIES FOLLOW UP (UdL)

1. Degree responsible: School

2. Main procedure: **Review and improvement of degrees (PG 03)**

   - Report responsible: Coordinator

   - Report approval: School and University Commission

3. External review (AQU Catalunya)

Inici

Maig X a Juny X

Pla d'estudis
Millores derivades del seguiment

1.Realitzar la planificació docent anual del programa

Cap d'estudis
Coordinador/a del programa formatiu
Responsable de la matèria

Programar el pla Docent

Planificar metodologies d'ensenyament

Setembre X a Maig X+1

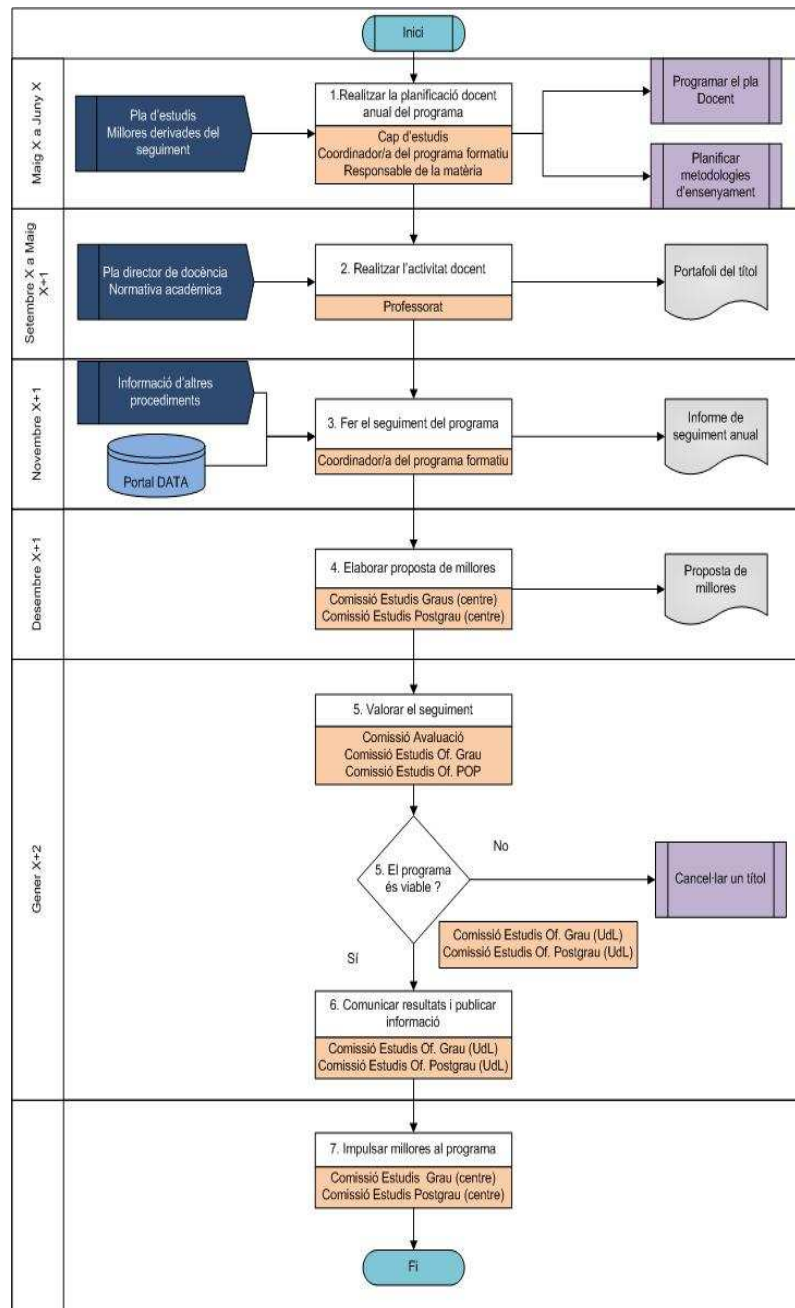Pla director de docència
Normativa acadèmica

2. Realitzar l'activitat docent

Professorat

Portafoli del títol

Novembre X+1

Informació d'altres procediments

Portal DATA

3. Fer el seguiment del programa

Coordinador/a del programa formatiu

Informe de seguiment anual

Desembre X+1

4. Elaborar proposta de millores

Comissió Estudis Graus (centre)
Comissió Estudis Postgrau (centre)

Proposta de millores

Gener X+2

5. Valorar el seguiment

Comissió Avaluació
Comissió Estudis Of. Grau
Comissió Estudis Of. POP

5. El programa és viable ?

No

Cancel·lar un títol

Comissió Estudis Of. Grau (UdL)
Comissió Estudis Of. Postgrau (UdL)

Sí

6. Comunicar resultats i publicar informació

Comissió Estudis Of. Grau (UdL)
Comissió Estudis Of. Postgrau (UdL)

7. Impulsar millores al programa

Comissió Estudis Grau (centre)
Comissió Estudis Postgrau (centre)

Fi

Thank you for your attention
Дякуємо за вашу увагу